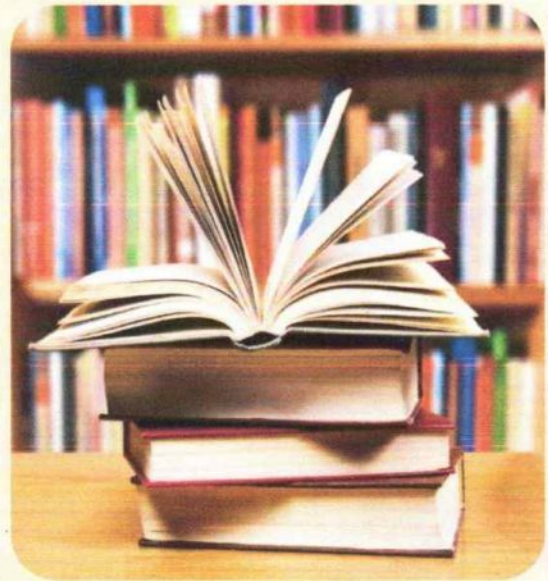
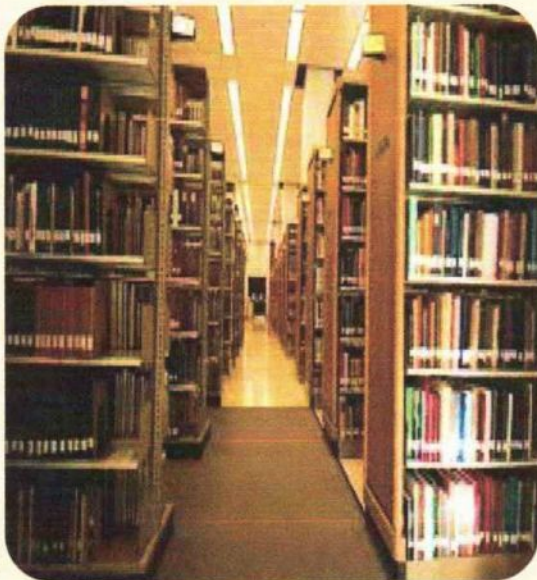




**SRI JAGADGURU MURUGHARAJENDRA  
COLLEGE OF ARTS, SCIENCE & COMMERCE  
CHANDRAVALLI, CHITRADURGA-577502**



Affiliated to Davangere University, Davangere  
Accredited with 'A' Grade Third cycle



## Soft skills: Communicative Skills

From 02-11-2022 to 30-12-2022

**2022-23**

**DEPARTMENT OF ENGLISH**

In Association with

**IQAC**



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**Date:20-10-2022**


## **IQAC Resolution**

The meeting of Teaching staff members was held at IQAC Chamber on 20<sup>th</sup> October 2022 at 11.30 am to discuss about the conduct of Communicative Skills association with Department of English to organize above mentioned Programme. The management also involved in the discussion. It has been resolved to:

1. Organize One Month Communicative Skills
2. Organize on 02 November 2022
3. Invite Sri. Dr.K.C. Ramesh
4. Invite Sri. Prof. R.K. Kedaranatha.

### **Members present:**

<b>Sl.No.</b>	<b>Name</b>	<b>Designation</b>	<b>Signature</b>
1	G.N. Basavarajappa	Associate Professor	
2	Mr. Mallikarjuna. V.	Co-ordinator	

  
**Principal**  
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# S.J.M. COLLEGE OF ARTS, SCIENCE AND COMMERCE

Chandravalli, CHITRADURGA-577501. Post Box No.88, Karnataka

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Date :21-10-2022

## NOTICE

It is hereby informed to all the BA/BSC/BCOM students that, the College starts the offline course on “Soft Skills: Communicative Skill” from this academic year 2022-23.

The Course starts from 02-11-2022 BA/BSC/BCOM students can join these course. Those who are interested to join this Certificate course can contact to the course co-ordinate Mr. Harish H. M. Lecturer, SJM College of Arts, Science & Commerce.

(Dr. K.C. Ramesh)  
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**S.J.M. COLLEGE OF ARTS, SCIENCE AND COMMERCE**  
 Chandravalli, CHITRADURGA-577501. Post Box No.88, Karnataka  
**DEPARTMENT OF ENGLISH**



**Students List for**  
**Certificate Course on Soft Skills: Communicative Skill – 2022-23**

Sl. No.	Student Names	Course	Signature
1	HARISHA BS	B.A	Harisha B.S
2	GANGOTHIR M P	B.A	Gangothir M.P
3	TARUAN Y	B.A	Taruan Y
4	SANIYA SIDDIQA	B.A	Saniya Siddika
5	LAMBANI KIRAN KUMAR	B.A	Lambani Kiran Kumar
6	AKSH N M	B.A	Aksh N M
7	NAVEENA M	B.A	Naveena M
8	KIRAN S	B.A	Kiran S
9	MADAN N	B.A	Madan N
10	SURESH K	B.A	Suresh K
11	MANOJ T	B.A	Manoj T
12	SRINIVASA	B.A	Srinivasa
13	PAVANKUMAR G	B.A	Pavankumar G
14	CHEZHAN G R	B.A	Chezhan G R
15	YUVRAJ S	B.A	Yuvraj S
16	RENUKA N	B.A	Renuka N
17	MANJUNATHA M	B.A	Manjunatha M
18	RUPA S V	B.A	Rupa S V
19	ANITHA B	B.A	Anitha B
20	MEHAK A	B.A	Mehak A
21	YASMEEN	B.A	Yasmeen
22	KAMPLESHA T	B.A	Kamplesha T
23	KEERTHANA R	B.A	Keerthana R
24	R SWAMY	B.A	R Swamy
25	PAVITHRA G	B.A	Pavithra G
26	PRUTHIVIRAJ R	B.A	Pruthiviraj R
27	BHARATHI T	B.A	Bharathi T
28	SANDEEP V	B.A	Sandeep V
29	ABISHEK M	B.A	Abhishek M
30	AISHWARYA M T	B.A	Aishwarya M T
31	DARSHA B G	B.A	Darsha B G
32	KARTHIK V	B.A	Karthik V
33	PRIYANKA K	B.A	Priyanka K
34	INDRESH S P	B.A	Indresh S P
35	KARIBASA N M	B.A	Karibasa N M
36	ABHISHEK B C	B.A	Abhishek B.C

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**COURSE STRUCTURE AND DETAILED SYLLABUS OF  
CERTIFICATE COURSES ON  
Soft Skills: Communicative Skill**



**Course:** Course in Soft Skills: Communicative Skill.

**Regulations:**

One Month Course on Soft Skills: Communicative Skill Eligibility for admission: A candidate who has passed Pre University or 10+2 shall be eligible for admission and the candidate should be pursuing his/her BA/B.Sc./B.Com Degree in the college.

**Duration of the Course:** -The Course of study for one month

**Hours per week:** There shall be 5 hours of Theory and 3 hours of Practical per week

**Attendance Progress and conduct:** As per Regulations of Davangere University

**Scheme of Examination:** -There shall be one paper each in Theory and Practical. Theory Paper carries Maximum of 60 Marks and Practical Paper carries a maximum of 40 Marks.

**Passing:** A candidate is expected to score minimum marks of 50 % in the total marks to be declared pass in the Certificate Course. The Minimum requirement to obtain First Class is 60%.

**Certificate Course : Soft Skills: Communicative Skill.**

<b>Paper</b>	<b>Title/Theory/Practical</b>	<b>Total Marks</b>	<b>Hrs.</b>	<b>Week</b>
Paper-1	Soft Skills: Communicative Skill.	60	20	6
Practical	Communicative activities	40	12	4



## Soft Skills: Communicative Skill.

### DETAILED THEORY SYLLABUS

THEORY		20 HRS
Unit – I Basic phonetics	(a) Consonants and Vowel Sounds. (b) Phoneme & syllable (Introduction to stress, accent & intonation) 1. Definition and Scope 2. Speech Mechanism : An introduction 3. Description of Human vocal organs: Active & Passive Articulators. 4. Phonemes and syllables (Introduction, to stress, accent & intonation) 5. Consonants of English- Definition and soft plate position.	6 HRS
UNIT – II GRAMMER	1. Parts of Speech 2. Subject Verb Agreement 3. TENSE	6 HRS
UNIT – III GRAMMER	1. Voices 2. Antonyms 3. Synonyms 4. Prefix and Suffix	4 HRS
UNIT – IV	1. Narration 2. Writing on a given Topic	4 HRS

  
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**CERTIFICATE COURSES ON  
Soft Skills: Communicative Skill.**



**PRACTICAL SYLLABUS**

<b>PRACTICAL</b>		<b>12 Hrs.</b>
<b>1.</b>	Writing Skills	<b>4</b>
<b>2.</b>	Group Discussion	<b>4</b>
<b>3.</b>	Public Speaking	<b>4</b>

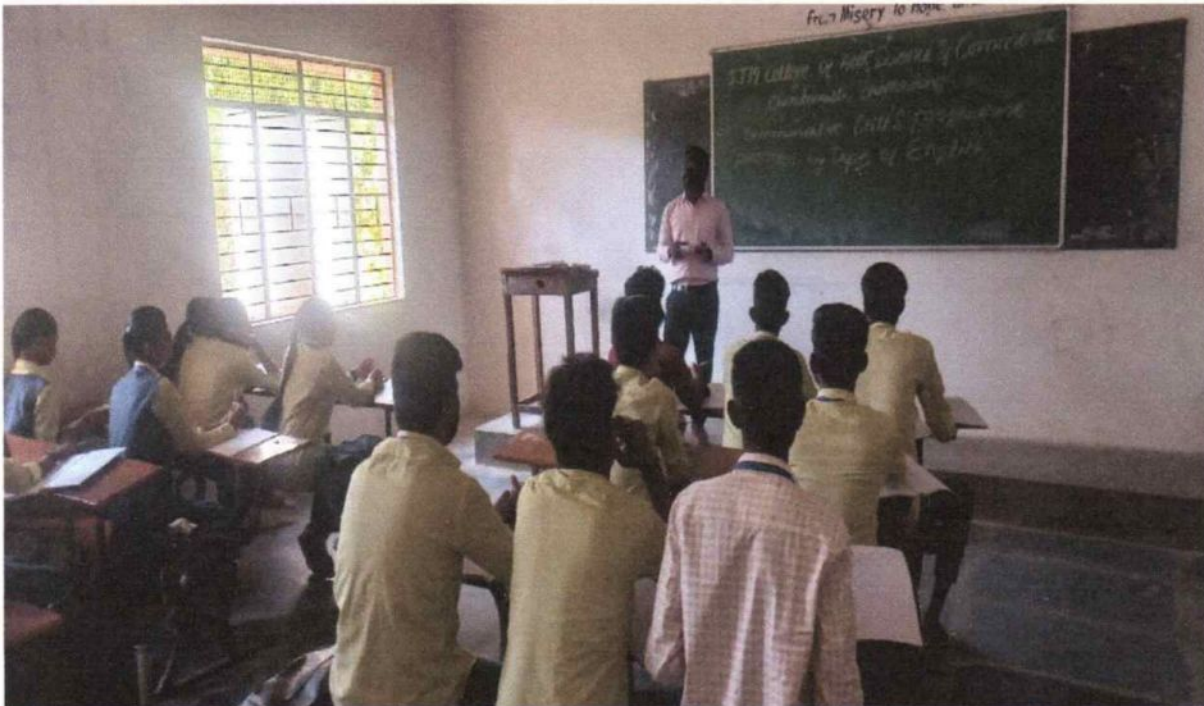
  
(Dr. K.C. Ramesh)

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Programme Inauguration by Chief guest & resource Person



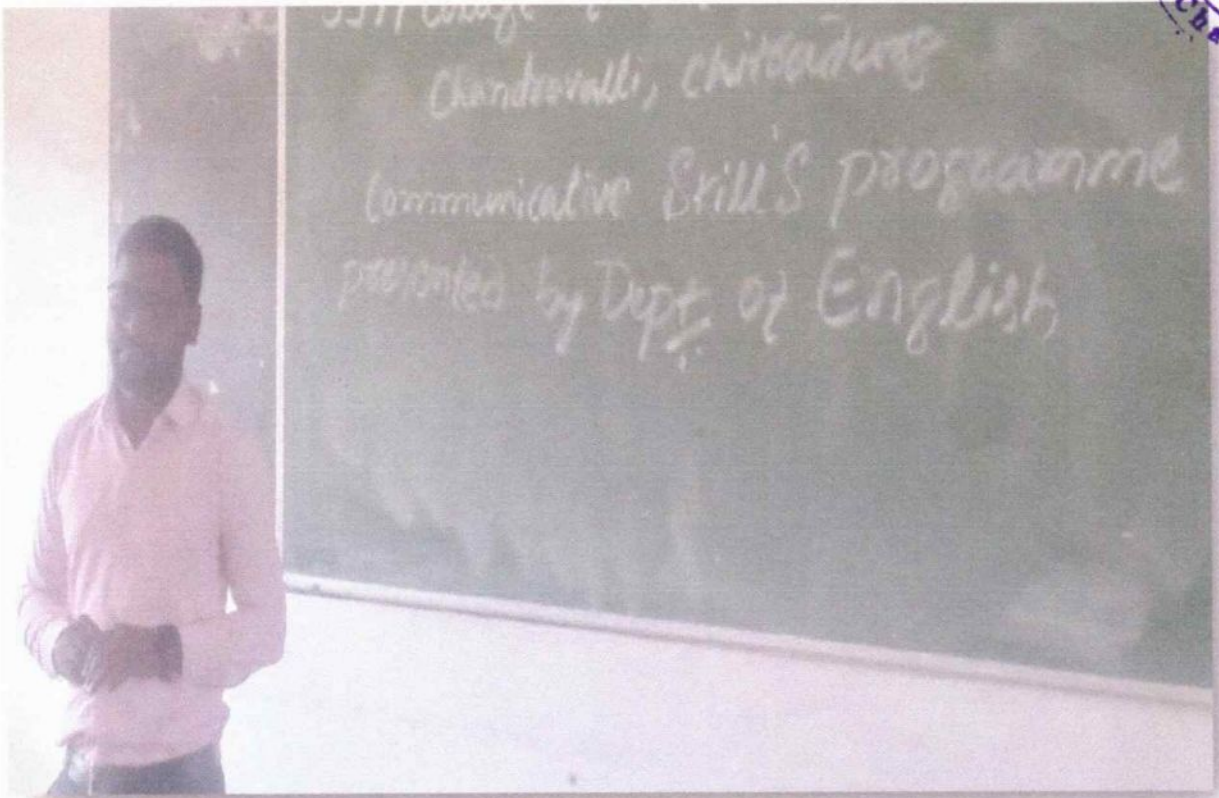
Resource Person Addressed to Students



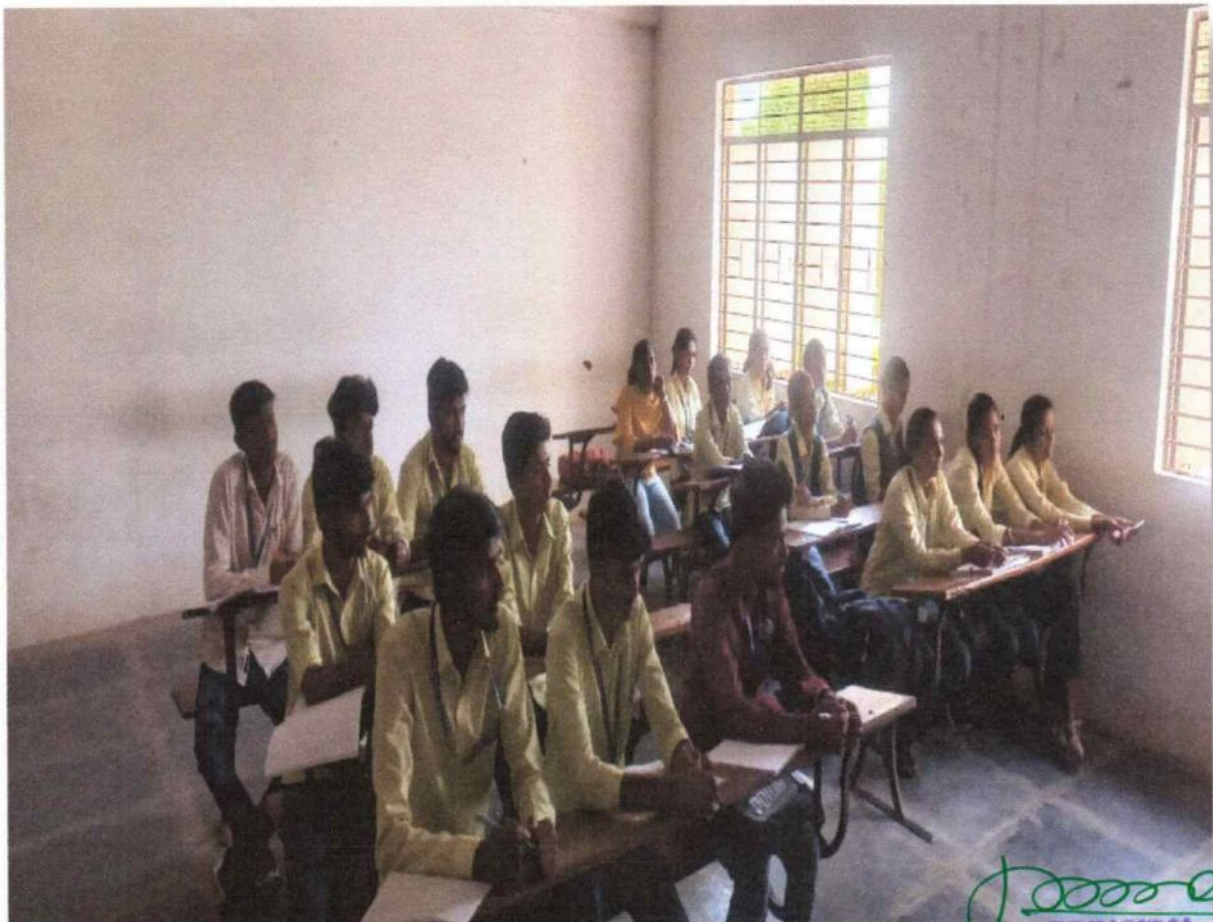
*Poochiraj S*

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**Students participation**



*J. S. Ch. 88*  
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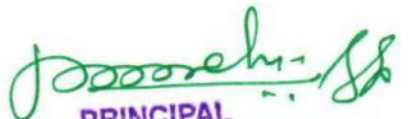
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**CHANDRAVALLI, CHITRADURGA**



**DEPARTMENT OF ENGLISH**

**Soft Skills: Communicative Skill**  
**TIME TABLE**

DAYS	TIME	8 to 9	9 to 10	10 to 11	11 to 12	12 to 01	01 to 02	02 to 03	03 to 04	04 to 05
MONDAY	<b>P R A Y E R</b>									
TUESDAY										Soft Skills: Communicative Skill/ K.M.H
WEDNESDAY									Soft Skills: Communicative Skill/ K.M.H	
THURSDAY										Soft Skills: Communicative Skill/ K.M.H
FRIDAY										Soft Skills: Communicative Skill/ K.M.H
STUARDAY										

  
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## REPORT

The course on Communicative Skills commence from 02-11-2022 to 30-12-2022. After the completion of the course practical exam was conducted on 03-01-2023 & theory exam conducted on 09 -01-2023.

The course on Communicative Skills is very important to the students of undergraduate because it exposed them to the good communication and it enhance the communication skill. During this course student will understand the essential of speech and speech mechanism, it enrich the good vocabulary in students.

This certificate course on Communicative Skills improves the student about the knowledge of vocabulary, enhance the reading & writing skill also develop the good communication skills.

  
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### Course Objectives and Course Outcomes

Course Name: Soft Skill: Communicative Skill

Course Code: ENGCC01

#### Course Objectives:


- To encourage the all round development of students by focusing on soft skills.
- To make the engineering students aware of the importance, the role and the content of soft skills through instruction, knowledge acquisition, demonstration and practice.
- To develop and nurture the soft skills of the students through individual and group activities.
- To expose students to right attitudinal and behavioral aspects and to build the same through activities.

#### Course Outcomes:

On completion of the course, student will be able to-

- Effectively communicate through verbal/oral communication and improve the listening skills
- Write precise briefs or reports and technical documents .
- Actively participate in group discussion / meetings / interviews and prepare & deliver presentations .
- Become more effective individual through goal/target setting, self motivation and practicing creative thinking.
- Function effectively in multi-disciplinary and heterogeneous teams through the knowledge of team work, Inter-personal relationships, conflict management and leadership quality.

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### Course Objectives and Course Outcomes

Course Name: Speaking English

Course Code: ENGCC02

#### Course Objectives:

- Students will heighten their awareness of correct usage of English grammar in writing and speaking
- Students will improve their speaking ability in English both in terms of fluency and comprehensibility
- Students will give oral presentations and receive feedback on their performance
- Students will increase their reading speed and comprehension of academic articles
- Students will improve their reading fluency skills through extensive reading
- Students will enlarge their vocabulary by keeping a vocabulary journal
- Students will strengthen their ability to write academic papers, essays and summaries using the process approach.
- Students will attain and enhance competence in the four modes of literacy: writing, speaking, reading and listening

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 Chandravalli, CHITRADURGA-577501, Post Box No.88, Karnataka  
 DEPARTMENT OF ENGLISH

Students Attendance for  
 Certificate Course on Soft Skills - Communicative Skill - 2022-23

December

November

Sl. No.	Student Names	2	3	4	8	9	10	15	16	17	18	22	23	24	25	29	30	1	2	6	7	8	17	14	16	20	21	22	27	28	30	
1	HARISHA BS																															
2	GANGOTHRIK M P																															
3	TARUAN Y																															
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26	PRUTHIVIRAJ R																															
27	BHARATHI T																															
28	SANDER P																															
29	ABISHIK M																															
30	AISHWARYA M T																															
31	DARSHA B C																															
32	KARTHIK V																															
33	PRIVANKA K																															
34	INDRESH S P																															
35	KARIBASA N M																															

*Jeevitha*  
 PRINCIPAL  
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 Commerce College  
 Hlk Road, CHITRADURGA